

**SCOTT COUNTY SCHOOL BOARD  
MINUTES OF REGULAR MEETING, TUESDAY, JUNE 2, 2015**

The Scott County School Board met for a regular meeting on Tuesday, June 2, 2015, at the Scott County School Board Office in Gate City, Virginia, with the following members present:

William "Bill" R. Quillen, Jr., Chairman

**ABSENT:** None

L. Stephen "Steve" Sallee, Jr., Vice Chairman

James Kay Jessee

Jeffrey "Jeff" A. Kegley

Gail L. McConnell

Herman "Kelly" Spivey, Jr.

**OTHERS PRESENT:** John I. Ferguson, Superintendent; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Will Sturgill, School Board Attorney; Robert Sallee, Supervisor of Building Services; Patricia Whitley, Teacher/Virginia Education Association Representative; Ramona Russell, Teaching Assistant; Doris Boitnott, VEA/NEA Uniserv Director; Dan Gibson, Teacher; Stefanie Cruby, Citizen-Candidate for School Board; and Amanda Clark, Heritage TV.

**CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE:** Chairman Quillen called the meeting to order at 4:30 p.m. The audience observed a moment of silence and Mr. Sallee led in citing the *Pledge of Allegiance*.

**ITEMS TO ADD TO AGENDA:** Chairman Quillen stated that an item needed to be added to the agenda 11 (A) Approval of Waiver of Request for Verified Credit Requirements of Standard Diploma for Student #VC012015.

**APPROVAL OF AGENDA:** On a motion by Mr. Jessee, seconded by Mr. Spivey, all members voting aye, the Board approved the agenda of the June 2, 2015 regular board meeting.

**APPROVAL OF MEETING MINUTES FOR MAY 5, 2015 REGULAR BOARD MEETING:** On a motion by Mr. Kegley seconded by Mr. Sallee, all members voting aye, the Board approved the Tuesday, May 5, 2015 Regular Meeting Minutes, as submitted.

**APPROVAL OF CLAIMS:** On a motion by Mr. Jessee, seconded by Mr. Kegley, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$787,218.98 as shown by warrants #8114213- 8114499 (8114500-8114503 voided) & electronic payroll direct deposit in the amount of \$1,026,191.01 & electronic payroll tax deposits in the amount of \$480,177.03. Cafeteria Fund invoices & payroll in the amount of \$162,610.36 as shown by warrants #1016666-1016730 & electronic payroll direct deposit in the amount of \$27,597.18 & electronic payroll tax deposit in the amount of \$12,794.63. Head Start invoices & payroll totaling \$59,762.71 as shown by warrants #13398-13457 (13423-13425 are quarterly checks and will appear in later months).

**APPROVAL OF SIGNATURES IN ABSENCE OF SUPERINTENDENT:** Superintendent Ferguson requested that the following individuals be authorized to sign Department of Education documents in his absence as described below:

Jason Smith, Supervisor of Personnel/Student Services and Ms. Brenda Robinette, Special Education Supervisor, are authorized to sign all VDOE reports, documents, requisitions and other official correspondence in the absence of the Division Superintendent.

Debra Brickey, Technology Coordinator, is authorized to approve federal grant applications on the VDOE's OMEGA web system.

On a motion by Mr. Kegley, seconded by Mr. Jessee, all members voting aye, the Board approved the individuals recommended by Superintendent Ferguson to sign documents in his absence.

**APPROVAL OF GRANT APPLICATIONS:** Superintendent Ferguson presented the following grants for approval for the 2015-2016 school year:

Title I, Part A – Improving Basic Programs (level funding) \$899,401.35. On a motion by Mr. Spivey, seconded by Mr. McConnell, all members voting aye, the Board approved the Title I, Part A grant for the 2015-2016 school year in the amount of \$899,401.35

Title II, Part A – Teacher Quality (level funding) \$169,718.44. On a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the Title II, Part A grant for the 2015-2016 school year in the amount of \$169,718.44.

Title III, Part A – Language Instruction for Limited English Proficient and Immigrant Students (amount not known at this time: participation in the State Consortium). On a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board approved the Title III, Part A grant for the 2015-2016 school year.

Title IV, Part B – 21<sup>st</sup> Century Community Learning Centers; Duffield Primary School \$177,462.00; Nickelsville Elementary School \$162,039.00; Shoemaker Elementary School \$178,516.00; Yuma Elementary School \$177,462.00. On a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved the Title IV, Part B grant for the 2015-2016 school year.

**APPROVAL OF HEAD START SELF-ASSESSMENT RESULTS – PROGRAM YEAR 2014-2015:** On a motion by Mr. Jessee, seconded by Mr. McConnell, all members voting aye, the Board approved the Head Start Self-Assessment Results for Program Year 2014-2105. (Appendix K)

**APPROVAL OF HEAD START EMPLOYEE LIST FOR JULY 1, 2015 – JUNE 30, 2016:** On a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved the Head Start Employee List for July 1, 2015 – June 30 2016.

**SCOTT COUNTY PUBLIC SCHOOL HEAD START  
EMPLOYEE LIST FOR JULY 1, 2015 THRU JUNE 30, 2016**

EMPLOYEE	POSITION	
Charnita Adams	Teacher Assistant	Contract
Lori Edwards	Teacher Assistant	Contract
Michelle Wallen	Teacher Assistant	Contract
Tracy Osborne	Teacher Assistant	Contract
April White	Teacher Assistant	Contract
Pam Pruitt	Teacher Assistant	Contract
Ana Martinez	Teacher Assistant	Contract
Nakisha Akers	Teacher Assistant	Contract
Ashley Britt	Teacher	Contract
Kara Pippin	Teacher	Contract
Donna Blankenship	Teacher	Contract
Donna Hufnagle	Teacher	Contract
Camilla ( Cammie ) Collier	Teacher	Contract
Kristy Davidson	Teacher	Contract
Amber Kegley	Teacher	Contract
Tara Johnson	Teacher	Contract
Melanie Sloan	Teacher	Contract
Melissa (Lisa) Parks	Family Resource Specialist	Contract
Nora Robinette	Family Resource Specialist	Contract
Sandy Henry	Family Resource Specialist	Contract
Kelly Bledsoe	Family& Community Services Coordinator	Contract
Theresa Newton	Health & Nutrition Services Coordinator	Contract
Michelle Ratliff	Receptionist/Data Secretary	Contract
Cindy Raymond	Child Development Services Coordinator	Contract
Katherine (Kathy) Wilcox	Director	Contract
Catherine (Cathie) Sluss	Secretary/Supply Clerk	Retired
Judy Calton	Administrative Assistant/Fiscal Officer	Contract

**Contracts are subject to approval of Federal Funds and the continuing availability of these funds for the 2015- 2016 school year. Contracts are also subject to the availability of enrolled children.**

Approved by Scott County Public School Policy Council- 5/21/2015

Approved by Scott County Public School Board

**APPROVAL OF PARTNERSHIP WITH SOUTHERN APPALACHIAN MOUNTAIN FOOD BUYING CO-OPERATIVE (SAM):** On a motion by Mr. Jessee, seconded by Mr. Saltee, all members voting aye, the Board approved to renew the current contract as set forth in the original bid specifications and in accordance with the terms and conditions (Co-Op will allow a price increase based on the Producer Price Index as stated in the original bid document dated April 21, 2014), with the Southern Appalachian Mountain Food Buying Cooperative (SAM) for the 2015-2016 school year, beginning August 1, 2015 and ending July 31, 2016.

**APPROVAL OF EXTENSION OF CURRENT CONTRACT FOR FOOD & SUPPLIES WITH SAM COOPERATIVE THROUGH REINHART FOOD SERVICE:** On a motion by Mr. Jessee, seconded by Mr. Spivey, all members voting aye, the Board approved the Extension of the Current Contract for Food and Supplies with SAM Cooperative through Reinhart Food Service for the 2015-2016 school year.

**DISCUSSION/APPROVAL OF VPSA TECHNOLOGY RESOLUTION:** On a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the VPSA Technology Resolutions as presented: (insert)

*RESOLUTION OF THE SCOTT COUNTY SCHOOL BOARD OF SCOTT COUNTY DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE GRANTS MADE BY THE COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS*

***WHEREAS***, Scott County School Board (the "Division") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

***WHEREAS***, the Division has paid, beginning no earlier than July 1, 2015 and] will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the capital project (the "Project"), as more fully described in Appendix A attached hereto; and

***WHEREAS***, the Scott County School Board of the Division (the "Board") has determined that the money [previously advanced no more than 60 days prior to the date hereof and] to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the "Grants") from the proceeds of its tax exempt equipment notes (the "Notes").

***NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:***

*Section 1. The Board hereby declares the Division's intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after July 1, 2015, which date is no more than 60 days prior to] the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.*

*Section 2. Each Expenditure [was and] will be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure).*

*Section 3. The maximum cost of the Project is expected to be \$388,000 (Scott 084) and \$26,000 (Renaissance 429 – Scott County).*

*Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division's use of proceeds of the Grants to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.*

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_

\_\_\_\_\_  
William "Bill" R. Quillen, Jr.  
Chairman

Attested to:

\_\_\_\_\_  
K.C Linkous, Clerk of the Board

**NOMINATION OF SCHOOL BOARD MEMBER FOR VSBA ADVOCATE FOR EDUCATION AWARD:** The VSBA created this award to recognize board members who have demonstrated significant and outstanding leadership, commitment, and contribution to the public education that has had an impact on their region and the Commonwealth. Chairman Quillen made a motion that Board Member, Mr. Kay Jessee, be nominated, this was seconded by Mr. Spivey. Mr. McConnell, made a motion that all nominations cease and that Mr. Jessee be elected by acclamation, seconded by Mr. Spivey, all members voting aye, Mr. Kay Jessee was nominated for the VSBA Advocate for Education Award.

**BUILDING SERVICES/PERFORMANCE CONTRACT UPDATE:** Mr. Robert Sallee, Supervisor of Building Services, presented an update on the current maintenance projects for the month of May. He also stated that the Measurement Verification Process started May 1 and presented a short power point presentation on the Performance Contract.

## ***Scott County School PC Project Summary***

### **Water Upgrade for Scott County Schools**

- ▶ Replaced all floor mounted 3.75 GPF regular, ADA, and baby bowl commercial water closets and flush valves with 1.28 GPF
- ▶ Retrofit existing urinals from an average 1.5 GPF with 0.5 GPF, some porcelain was replaced as needed
- ▶ Faucet aerators were installed with 0.5 GPM flowrate
- ▶ Shower heads were installed with 1.5 GPM flowrate
- ▶ Work was completed on 768 fixtures

### **Lighting Upgrade for Scott County Schools**

- ▶ Completed retrofit or replacement with new 28-watt four foot T8 lamps or fixtures in classrooms, office areas, restrooms, and hallways
- ▶ Installed new T5 high output 4' fluorescent fixtures in the gyms
- ▶ Installed new LED lighting for exit signs, recessed lighting, and exterior lighting
- ▶ Replaced all old bubble style textured acrylic lighting lens
- ▶ Ensured all lighting levels meet IES (Illuminating Engineering Society) standards
- ▶ Received 5 year lamp and ballast warranty, plus any additional manufactures warranty
- ▶ Work was completed on 10,194 fixtures

### **Controls and Mechanical Upgrades**

- ▶ Installed 1 new 110 ton Air cooled chiller
- ▶ Installed 30 cooling only units equal to 177 tons of cooling
- ▶ Installed 4 Heat pump units equal to 48 tons heating/cooling
- ▶ Installed heating water coils and electric heat with various units
- ▶ Installed 2 new LP Gas boilers and new zone pumps
- ▶ Installed a 125 gallon commercial LP Gas hot water heater
- ▶ Installed new steam valves and traps in various areas
- ▶ Installed 13 new VAV boxes and associated duct work
- ▶ Rebuilt 69 existing VVT boxes
- ▶ New units have CO2 controls and fresh air economizer
- ▶ Installed 5 new Variable Frequency Drives
- ▶ Installed new Building Automation Controls throughout the division

▶ **<http://hvac.scottschools.com/login>**

**CLOSED MEETING:** Mr. Sallee made a motion to enter into closed meeting at 4:56 p.m. to discuss teachers, teaching assistants, principals, secretaries and coaches as provided in Section 2.2-3711 A (1) of the Code of Virginia, as amended; motion was seconded by Mr. Jessee, all members voting aye.

**RETURN FROM CLOSED MEETING:** All members returned from closed meeting at 5:53 p.m. and on a motion by Mr. Sallee, seconded by Mr. Jessee, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

***CERTIFICATION OF CLOSED MEETING***

*WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;*

*NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.*

**ROLL CALL VOTE**

*Ayes: James Kay Jessee, Jeff Kegley, Gail McConnell, Bill Quillen, Steve Sallee, Kelly Spivey*

*Nays: None*

*ABSENT DURING VOTE: None*

*ABSENT DURING MEETING: None*

**APPROVAL OF BOARD OF DIRECTORS FOR SCOTT COLLEGE FUND:** On a motion by Mr. Spivey, seconded by Mr. Sallee, all members voting aye, the Board approved the following to serve as the Board of Directors for the Scott County College Fund:

**SCOTT COUNTY SCHOOL BOARD COLLEGE FUND  
RECOMMENDATION OF  
BOARD OF DIRECTORS**

Carolyn Dishner  
329 Jana Lane  
Duffield, Va. 24244  
Phone: 276-431-4346

Henry Clabaugh  
P.O. Box 206  
Gate City, Va. 24251  
Phone: 276-386-9574

Donna Williams  
2741 Hilton Road  
Gate City, Va. 24251  
Phone: 276-452-4343

David Wininger  
1577 Yuma Road  
Gate City, Va. 24251  
Phone: 276-386-6758

Barbara Hillman  
P.O. Box 373  
Dungannon, Va. 24245  
Phone: 276-467-2238

Thomas Hillman  
P.O. Box 29

Nickelsville, Va. 24271  
Phone: 479-2232

Approved this 2<sup>nd</sup> day of June, 2015 at the Scott County School Board Office at the Scott County School Board regular June Meeting.

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William "Bill" Quillen, Jr., Chairman

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K.C. Linkous, Clerk

**APPROVAL OF SALARY SCALES FOR 2015-2016 SCHOOL YEAR:** Superintendent Ferguson presented the Salary Scales for the 2015-2016 school year and stated that at least a 1.5% salary increase will be figured into the contracts for the 2015-2016 year, but that this increase is not reflected on the salary scales. On a motion by Mr. Jessee, seconded by Mr. McConnell, all members voting aye, the Board approved the Salary Scales for the 2015-2016 School Year: (Appendix L)

**APPROVAL OF OVERNIGHT FIELD TRIPS:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye the Board approved the overnight field trip request of Gate City High School/Middle School, Rye Cove High School and Scott County Career & Tech Center, FCCLA Students (3) and chaperones (3) to Washington, D.C for the FCCLA National Leadership Conference on July 3-10, 2015.

**RESIGNATIONS:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel, and on a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board accepted the resignation of Ms. Chelsie Smith, School Resource Officer effective April 24, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board accepted the resignation of Mr. Logan Vermillion, School Resource Officer effective May 8, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board accepted the resignation of Mr. Charlie Bill Gray, Bus Driver effective the end of the 2014-2015 school year.

**EMPLOYMENT:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved Mr. Derek Kiser as a teacher for the 2015-2016 school year.

**RETIREMENT:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved the retirement request of Ms. Delores Collier, teacher effective the end of the 2014-2015 school year.

**BOARD MEMBER COMMENTS:** Mr. Sallee expressed best wishes to the 2015 graduates.

**ADJOURNMENT:** The Board adjourned at 6:03 p.m.

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William "Bill" R. Quillen, Jr., Chairman

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K.C. Linkous, Clerk